

First Mortgage Corporation Application Attachments (Required)

- 1. Articles of organization or incorporation**
- 2. Full employee list**
- 3. Proof of EIN (Letter from IRS)**
- 4. (3) Letters of Reference from business, lenders, personal**
- 5. Current Lease Agreement for office space**
- 6. Pictures of exterior and interior of office location, must include door and address on pictures and signage**
- 7. Resume**
- 8. Nonrefundable \$1000.00 application fee**
- 9. 2 months prior pipeline report and/or credit report company invoice for verification of previous loan production.**
- 10. Background check approval form signed**
- 11. Copy of liability insurance**
- 12. Credit report**
- 13. Previous 2 years W-2's or 1099's**
- 14. Note: upon approval you must send an additional \$850.00 for the setup fee for your office.**